

CNA Apprenticeship Program: Accounting Operations Analyst



Company Description:

CNA is one of the largest U.S. commercial property and casualty insurance companies. Backed by more than 120 years of experience, CNA provides a broad range of standard and specialized insurance products and services for businesses and professionals in the U.S., Canada, and Europe.

Responsibilities:

- **Perform** accounting, operational, and financial close-related activities, checking supporting entries, daily accounts payable balancing, account reconciliations, and/or account reporting analysis.
- **Foster** a collaborative and transparent team culture by promoting open communication and information sharing.
- **Assist** in current finance special projects - financial system testing efforts, compliance audits both internal and external, and new technology initiatives.
- **Actively** participate in the build-out of the Center of Excellence for bank and other ledger account reconciliations.
- **Actively** participate in continuous improvement initiatives to enhance team efficiency and delivery capabilities.
- **Identify** and address impediments to the team's progress and collaborate with stakeholders to implement effective solutions.

DETAILS

1. **Location:** 151 N Franklin, Chicago, IL 60606
2. **Salary:** \$24/hour
3. **Hours per week:** 20hr/weekly
4. **Start date:** Fall 2024

HOW TO APPLY

1. Click on [this link](#) to review the full job description.
2. **Contact** the Career Development Department at your campus for assistance with a resume, cover letter or interviewing workshops.
3. **Submit** your application through the link above.

<https://earnandlearn.ccc.edu/>



Deadline to apply
April 19, 2024

Questions? Contact Elisa Juarez Lopez, Student Development Coordinator, at ejuarzlopez@ccc.edu